



Parent Guidelines

Safety Measures in a COVID-19 Environment

Heightened Safety Measures

Personal Protective Equipment (PPE)

- Staff
 - Face masks +/- shields, in addition to gowns and gloves when applicable, will be worn by Staff.
 - Gloves and gowns will be changed between working with different participants.
- CE Participants
 - Face masks will be provided by the Center and worn throughout our program activities
 - Face masks will be laundered daily according to guidelines

We realize face masks may be difficult to tolerate for some participants and we are seeking alternative options to ensure the child's comfort and safety throughout the day

Enhanced Infection Control

- All staff and CE participants will wash hands upon entering building.
- Hand sanitizer will be available throughout the Center for frequent hand sanitizing for staff and CE participants.
- All staff will wash hands prior to and after touching/assisting CE participants.
- Staff and CE participants will wash or sanitize hands between each activity.
- Equipment will be assigned to one participant whenever possible. When this is not possible, for example with mobility devices, equipment will be cleaned and sanitized between users.

Comprehensive Health Screening

- All employees will undergo health screening before the opening and routinely thereafter.

- All participants and staff will have their temperature taken prior to entering the building as part of daily health screening.
 - Anyone with a temperature of 37.5 or higher, will be sent home.
 - Staff and participants must be fever free, without fever reducing medication, and symptom free for 72 hours prior to returning to the Center.
 - Recommend consulting with primary care physician if fever/symptoms persist.
- All Staff and Center families should be aware of COVID-19 symptoms and should remain at home if they feel sick or have been exposed to someone who is sick.
 - COVID-19 Symptoms: Cough, fever, chills, muscle pains, shortness of breath, sore throat, new loss of smell or taste.
- If a staff member or CE participant starts to feel sick while at the Center
 - They will immediately be separated from other participants and staff.
 - Parents will be called to pick up child, where child will be escorted out of the building by a staff member.
 - Staff member will be sent home.
- If a Staff Member, CE participant, and/or their immediate family member/caregiver tests positive for COVID-19
 - Center location will close immediately upon COVID-19 positive notification for deep cleaning.
 - All staff and CE participants exposed to infected individual will be contacted and will be required to self-quarantine for 14 days as recommended by the WHO guidelines
- *Families will not be charged for absences due to illness at this time.*

Updated Protocols

Group Activities

- All CE groups will include 10 people or less including staff.
 - Each group will function as a household and will remain separate from other groups.
- Activities within groups will keep children 1,5m apart from each other as much as possible.
- Equipment will be assigned to one participant whenever possible. When this is not possible, for example with mobility devices, equipment will be cleaned and sanitized between users.
- Activities will be conducted outside whenever possible, weather permitting.
- Participants will remain on site and no field trips will be planned for this summer session.

Eating at the Center

- All staff and participants will adhere to proper hygiene practices during food prep and feeding activities.
- CE participants bring their own meals or snacks from home in single use disposable containers, ready to eat.
 - No food will be refrigerated or re-heated
- CE participants must bring enough water to drink for entire day, no refilling of water bottles.
- Staff handling children's food will wash hands before handling food and change into clean PPE. All staff will wear gloves while handling food.
- All surfaces used for eating will be cleaned before and after eating.
- All staff and CE participants will wash hands before and after eating.
- CE participants will sit 1,5m apart from each other and not directly across from one another while eating.
- CE participants will eat outside when possible, weather permitting.
- CE participants will remove masks only while eating, and will be put back on promptly after they finish eating.
- Staff will wash/sanitize hands between participants when assisting with eating.
- CE Staff will eat apart from children

Arrival and Departure Plan

- Arrival
 - Participants and family members will be asked to wait in their cars during drop-off and pick up routines.
 - Staff will complete health screening for participants prior to escorting the participant into the building. Temperatures will be taken daily prior to entering building.
 - CE participants and adults that exit the car must wear face masks.
 - As a general rule, parents should refrain from entering the building to maintain group size of 10 people or fewer.
 - Upon entering building, everyone will wash their hands.
- Departure
 - Staff will escort participant and their belongings to parent/caregiver outside of the Center.
 - Participants and family members will be asked to wait in their cars during drop-off.

*Please note, participants will be escorted in and out of the Center one at a time in order to prevent congestion in entryways. We thank you in advance for your patience!